

# TERANG COLLEGE

# COLLEGE COUNCIL

## POLICY (Operations)

### 1. RATIONALE

- 1.1. To provide an approach to school management which clearly focuses on the student, teaching and learning and the central issues of the Terang College.
- 1.2. To reflect the general community values and to involve the community in decisions thus encouraging ownership of the College.
- 1.3. To facilitate sharing in the decision making process and the involvement of all possible participants in appropriate ways.
- 1.4. To encourage parent involvement in learning to achieve positive outcomes for students.

### 2. AIMS

- 2.1. The overarching objective of College Council is to assist in the efficient governance of the College for which it is constituted.
- 2.2. To set objectives, functions, powers and duties of College Council.
- 2.3. To conduct council meetings, the keeping of financial and other records, the payment and collection of money and the custody and use of the council's common seal as set out in the Regulations.
- 2.4. To ensure decisions affecting students of the College are made having regard, as a primary consideration, to the best interest of the students.
- 2.5. To enhance the educational opportunities of students at the College.
- 2.6. To exercise a general oversight of the College buildings and grounds and ensure they are kept in good order and condition and provide cleaning and sanitary services necessary for the College.
- 2.7. To stimulate interest in the College and the wider community.

### 3. IMPLEMENTATION

- 3.1. Issues, actions and decisions relating to this policy will take into account Department of Education and Training policies, memos, guidelines and circulars Government Ministerial Orders and Acts.
- 3.2. Membership of College Council is:
  - 3.2.1. Principal
  - 3.2.2. 6 elected parents (non DEECD employees)
  - 3.2.3. 4 DEECD employees
  - 3.2.4. 4 Co-opted members (1 Parents Association, 3 community)
  - 3.2.5. 2 Student representatives
  - 3.2.6. Assistant Principals are associate members if not elected as staff representatives
  - 3.2.7. The Business Manager is an associate member.
- 3.3. Council will meet at least eight times a year.
- 3.4. Elections will be held by March 31 each year with half of the members retiring.
- 3.5. Membership is for two years unless filling a vacated position.

- 3.6. Sub-Committees will be formed annually as required and will provide a written report of each meeting which will be presented to College Council.
- 3.7. College Council will be responsible for;
  - 3.7.1. policy development
  - 3.7.2. financial management
  - 3.7.3. facilities management
  - 3.7.4. providing cleaning and sanitary services
  - 3.7.5. principal selection
  - 3.7.6. College Council employee selection
  - 3.7.7. promoting active sub-committees involving parents, teachers, students and the College community.
  - 3.7.8. elections which will be widely advertised and parents encouraged to stand.
  - 3.7.9. encouraging College community members to attend College Council meetings - who may speak with permission of the chairperson but cannot vote.
  - 3.7.10. representing their constituents on College Council and should report back to them as necessary.
  - 3.7.11. reviewing Council composition as deemed necessary
  - 3.7.12. promoting the College to the wider community
  - 3.7.13. recognising regular communication between College Council and the community is important
  - 3.7.14. valuing the point of view of all College community members.

#### **4. EVALUATION**

- 4.1. This policy will be reviewed every 3 years.

*Approved by College Council on 20/08/2018*