

# TERANG COLLEGE

## Special Needs

### POLICY

#### 1. RATIONALE

- 1.1. To establish strong communications links and build effective teams in relation to the provision of learning programs to meet the specific learning needs of students at the Terang College.
- 1.2. To model exemplary teaching and learning strategies in relation to the development and implementation of Individual Learning Plans for students with special needs at Terang College.
- 1.3. Ensure staff receive access to appropriate professional development relevant to Special Needs students and families.
- 1.4. Mentor new staff members and preservice teachers.

#### 2. AIMS

- 2.1 To support the Terang College teaching team to devise and implement strategies which facilitate the planning and delivery of teaching and learning programs to meet the needs of Special Needs Students.

#### 3. IMPLEMENTATION

- 3.1. Issues, actions and decisions relating to this policy will take into account Department of Education and Training policies, memos, guidelines and circulars and Government Ministerial Orders and Acts.
- 3.2. Assist staff develop Individual Learning Plans.
- 3.3. Oversee the implementation of strategies developed in individual learning plans for all students.
- 3.4. Support staff by attending and keeping minutes in termly Student Support Group meetings.
- 3.5. Keep abreast of special needs professional development and ensure staff have access to professional development.
- 3.6. Coordinate and liaise with visiting specialist staff who work students at Terang College.
- 3.7. Refer students to specialist services through the SOCS system at a local network level or Assessments Australia for cognitive assessments.
- 3.8. Provide reports where required to specialists or doctors to support student applications for assistance.
- 3.9. Ensure adequate resources and materials to ensure equal access to learning for student with special needs.
- 3.10. Ensure students have resources required to adapt to their specific learning needs.
- 3.11. Ensure ES staff have the time to adapt resources if required.
- 3.12. Assist students to get assessments where necessary by specialists.
- 3.13. Provide documentation to specialists to support student assessments.
- 3.14. Provide parents with support and information to assist them in accessing specialist information and assistance.
- 3.15. Interpret specialist reports with staff to implement recommendations.
- 3.16. To ensure all staff are aware of the Disability Act and their roles and responsibilities in relation to that document.
- 3.17. To maintain a high level of professional development in relation to assisting students with physical, emotional, cognitive and various associate learning disabilities.
- 3.18. To be accountable for the spending of the Special needs and Language support budgets to ensure they support student access and learning.
- 3.19. To be aware of the dates and procedures required to apply for funding for additional assistance for students.

#### 4. EVALUATION

- 4.1. This policy will be reviewed every year to ensure we have the correct methods in place to support all our students.

*Approved by College Council 20/08/2018*