

# **TERANG COLLEGE**

## **STUDENT ASSESSMENT & REPORTING**

### **POLICY (Student)**

#### **1. RATIONALE**

- 1.1 Assessment is a process concerned with gathering information relating to student competencies. Its focus is on what has been achieved as well as how it has been achieved. Assessment for improved learning and deep understanding requires a range of assessment practices with three overarching purposes:
- 1.1.1 Assessment for learning occurs when teachers use inferences about student learning to inform their teaching.
  - 1.1.2 Assessment as learning occurs when students reflect on and monitor their progress to inform their future learning goals.
  - 1.1.3 Assessment of learning occurs when teachers use evidence of student learning to make judgements on student achievement against goals and standards.
- 1.2 Reporting is a process of communicating assessment information and connection with students' learning.

#### **2. AIMS**

- 2.1 To assess student performance accurately and comprehensively.
- 2.2 To inform future development of programs to enhance student learning and teacher practice.
- 2.3 To clearly communicate the achievement of students in the context of the course content and provide recommendations to assist future learning.
- 2.4 To develop cooperation and communication between parents, teachers and students concerning the student's progress.
- 2.5 To provide information to the DET and the College community via the Annual Report, on student outcomes

#### **3 IMPLEMENTATION**

- 3.1 Issues, actions and decisions relating to this policy will take into account Department of Education and Training policies, memos, guidelines and circulars and Government Ministerial Orders and Acts.
- 3.2 The subschool managers will be responsible for developing a systematic collection of data on all students with assistance for the College data manager. Staff will analyse data to ensure all student needs are being addressed.
- 3.2.1 The teacher is responsible for accurately assessing student achievement.
  - 3.2.2 Teachers will develop a manageable system of keeping records that can provide a rich mixture of observations of student learning.
  - 3.2.3 Teachers will include a variety of assessment strategies in teaching programs to provide multiple sources of information about student achievement. These may include tests and assignments, projects, portfolios, performance observations, discussions and common assessment tasks including state wide standardised testing processes such NAPLAN.
  - 3.2.4 Assessments will be used to identify future lessons and directions, rather than simply a prelude to reporting achievement.
- 3.3 The College will:
- 3.3.1 develop individual learning plans for students at risk in consultation with students, parents and where appropriate, with others with specific expertise.
  - 3.3.2 maintain individual student profiles to identify and monitor students at risk.
  - 3.3.3 analyse all whole school assessment data to identify areas for improvement.
  - 3.3.4 Will be responsible for reporting on student achievement to the students themselves, to parents, other teachers and schools, to the College Council and DET.
- 3.4 The teacher:
- 3.4.1 NAPLAN reports will be communicated to parents by the DET.

- 3.4.2 Teachers will utilise the Compass School Management system to complete 6-8 weekly progress reports.
- 3.4.3 Teachers will complete end of semester reports in terms 2 and 4. These will then be upload onto CASES21 by College Admin Staff.

## **4 EVALUATION**

- 4.1 This policy will be reviewed annually as part of the school's three-year review cycle.

*Approved by College Council on 20/08/2018*