

# TERANG COLLEGE

## Student Engagement

### POLICY (Student)

#### 1. RATIONALE

Terang College is committed to providing a safe, secure and stimulating learning environment for all students. We understand students reach their full potential only when they are happy, healthy and safe, and a positive College culture helps to engage students and support them in their learning. It is the responsibility of the staff, students & parents of Terang College to uphold the basic principles of freedom, respect, equity and dignity and ensure they are considered in all decision making.

#### 2. AIMS

- 2.1. Terang College should support programs that develop the skills, knowledge and attitudes of students to their maximum potential.
- 2.2. The curriculum should be delivered in an environment that is friendly, safe, cooperative and well-resourced.
- 2.3. All College community members should be encouraged to respect the rights of others.
- 2.4. The College motto: 'Together We Grow' should be at the core of all College business.
- 2.5. Community links should be established, encouraged and supported.
- 2.6. Students should have access to high quality counseling as required either through the student counselor, school nurse, school psychologist or appropriately trained teaching staff.
- 2.7. Cultural activities, personal development, health promotion and harm prevention programs should be conducted at all year levels by trained staff and health promotion agencies.

#### 3. IMPLEMENTATION

- 3.1. Issues, actions and decisions relating to this policy will take into account Department of Education and Training policies, memos, guidelines and circulars and Government Ministerial Orders and Acts.
- 3.2. Many and varied programs will be provided to support this policy and examples of such are included in attachment one of this policy.
- 3.3. Rights and Responsibilities:
  - 3.2.1 The basis of the College's approach to student management is the Rights and Responsibilities of all stakeholders within our College. The purpose of this policy is to promote a happy, safe, supportive and stimulating learning environment that meets the needs of the College community. It encourages in students the development of responsible behaviour and self-discipline, through fairness, tolerance and respect for the rights and welfare of others. It is the Principal's responsibility to ensure budgets and programs support the agreed responsibilities.
- 3.4. Agreed Responsibilities:
  - 3.3.1 Through consultation the following set of shared expectations have been developed to guide the College community in its efforts to maintain a high standard of student wellbeing and engagement

School Staff and Support staff	Students	Parents/Caregivers
- Create an engaging lesson and provide an enjoyable classroom	- Have a positive attitude towards school	- Develop and foster a shared partnership with the school for the education of your child.
- Make sure every student has an equal opportunity to participate	- You are encouraged to ask questions	- Promote a positive attitude towards school and an education
- Ask for student input into the curriculum and class environment	- Class is an enjoyable place to be	- Support your child in preparing
- Listen to students and value	- Attendance at school is	

<p>their contribution</p> <ul style="list-style-type: none"> <li>- Develop and foster a shared partnership with parents/caregivers for the education of their child.</li> <li>- Listen to parents insights into their children's learning (Seek first to understand)</li> <li>- Where disagreements arise, actively interact with parents/caregivers to seek the best outcome for the child.</li> <li>- Provide a wide range of resources to engage students</li> <li>- Follow the Staff Code of Conduct</li> <li>- Be on time</li> <li>- Provide support for students during the school day</li> <li>- Be accessible and available within the confines of working hours</li> <li>- Display a non-judgemental attitude</li> <li>- Trust and confidentiality</li> <li>- Be understanding and caring</li> <li>- Seek a win-win solution</li> <li>- When students ask for help they receive it</li> </ul>	<p>regular</p> <ul style="list-style-type: none"> <li>- You feel supported by your teacher</li> <li>- School is safe place for all students</li> <li>- You have a say in the subjects offered</li> <li>- You can get help when you need it</li> </ul>	<p>for and interacting with school</p> <ul style="list-style-type: none"> <li>- Cooperate with requests from the school</li> <li>- Ensure that your child attends school</li> <li>- Attend parent teacher interviews</li> <li>- Support the school curriculum when possible</li> <li>- Take an interest in your child's school work</li> <li>- Communicate clearly with the school about the needs of your child</li> <li>- Ensure maximum attendance</li> <li>- Where disagreements arise, actively interact with school to seek the best outcome for your child.</li> <li>- Participate in annual Parent Survey that will be sent to all parents.</li> </ul>
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3.5. School Actions and Consequences:

3.4.1 The implementation of preventative and early intervention measures are part of the College's staged response to creating a positive College culture and managing challenging behaviours in students.

Suggested Strategies	School Actions
Recognise appropriate behaviour	<ul style="list-style-type: none"> <li>• Find out what the student is good at</li> <li>• Provide opportunities for each student to demonstrate their strengths</li> <li>• Arrange celebration assemblies</li> <li>• Send out a special report to parents</li> <li>• Highlight positive events in schools newsletters</li> <li>• Provide leadership opportunities</li> <li>• Fund scholarships</li> <li>• Give positive feedback</li> <li>• Give the student the opportunity to represent the school.</li> <li>• Conduct awards nights</li> <li>• Support Corangamite Shire Youth Awards</li> <li>• Support Scholarship applications</li> <li>• Engage media</li> </ul>
Establish consistent school wide processes to identify students at risk of disengagement from learning	<ul style="list-style-type: none"> <li>• Liaise with kindergartens, primary schools and feeder schools when implementing Transition Programs</li> <li>• Introduce whole school approaches.</li> <li>• Use the Student Attitude to School Survey to inform planning</li> <li>• Hold Regular Student Welfare Meetings</li> </ul>

3.4.2 Suggested Consequences:

3.4.2.1 The following range of consequences is not meant to be exhaustive or prescriptive but rather as a guide intended to assist staff in managing student behaviour. It is hoped it will result in greater clarity for staff, students and parents, and also greater consistency.

3.4.2.2 Behaviour may be dealt with at a higher level, depending on circumstances.

3.4.2.3 In particular, repeated offences may move to a higher level.

3.4.2.4 Staff discretion will ultimately determine the level at which offences are managed.

3.4.2.5 No forms of corporal punishment may be used as a consequence.

<b>LEVELS</b>	<b>Student behaviour</b>	<b>Suggested range of consequences</b>
<b>LEVEL 5</b>	<ul style="list-style-type: none"> <li>• Serious criminal offence</li> <li>• Serious wilful damage property/resources/facilities/equipment</li> <li>• Severe physical violence</li> <li>• Possession or use of a weapon</li> <li>• Major theft</li> <li>• Trafficking in illegal substances</li> <li>• Possession or use of an illegal substance</li> <li>• Ongoing bullying or harassment of students or staff</li> </ul>	<p><b><u>Principal/Campus Principal/Regional Network Leader</u></b></p> <ul style="list-style-type: none"> <li>• Removal from College</li> <li>• Negotiated transfer</li> <li>• Withdrawal from College</li> <li>• Suspension from College</li> <li>• Referral to police</li> <li>• Parental interview</li> <li>• Restricted Enrolment</li> <li>• Restricted school ground access</li> <li>• Removal from specific classes</li> <li>• College Support/Counselling</li> </ul>
<b>LEVEL 4</b>	<ul style="list-style-type: none"> <li>• Physical violence/violent behaviour</li> <li>• Bullying/ harassment</li> <li>• Offensive behaviour towards staff member</li> <li>• Vandalism or wilful damage to property/resources/ facilities/equipment</li> <li>• Pornographic/offensive material</li> <li>• Theft</li> <li>• Possession or use of alcohol</li> </ul>	<p><b><u>Campus Principal/Principal/Sub-School Managers</u></b></p> <ul style="list-style-type: none"> <li>• Suspension from College</li> <li>• Negotiated transfer.</li> <li>• Internal Suspension</li> <li>• Parental interview</li> <li>• Student Behaviour Diary</li> <li>• Restricted Enrolment</li> <li>• Restricted school ground access</li> <li>• Removal from specific classes</li> <li>• College Support/Counselling</li> </ul>
<b>LEVEL 3</b>	<ul style="list-style-type: none"> <li>• Defying a staff member</li> <li>• Inappropriate language to a staff member</li> <li>• Bullying/ harassment</li> <li>• General failure to comply with expectations</li> <li>• Inappropriate behaviour in a public place</li> <li>• Damaging reputation of College</li> <li>• Truancy</li> <li>• Absent from College without permission</li> <li>• Deliberate inappropriate use of property/resources/ facilities/equipment</li> <li>• Failure to attend after school detention</li> </ul>	<p><b><u>Sub School Managers/Coordinators/Principal Class</u></b></p> <ul style="list-style-type: none"> <li>• Student contract</li> <li>• Parental interview</li> <li>• Internal Suspension</li> <li>• Removal of Privileges</li> <li>• Student/Parent Interviews</li> <li>• Behaviour Contract</li> <li>• Verbal or written apology</li> <li>• College Support/Counselling</li> </ul>
<b>LEVEL 2</b>	<ul style="list-style-type: none"> <li>• Arguing with a staff member</li> <li>• Uncooperative, disobedient or rude behaviour</li> <li>• Offensive language or behaviour</li> <li>• Reckless and/or dangerous behaviour</li> <li>• Plagiarism/copyright infringement</li> <li>• Lying</li> <li>• Cheating</li> <li>• Forging/false representation</li> <li>• Interfering with another student's property</li> <li>• Careless use of property/resources/ facilities/equipment</li> <li>• Inappropriate material</li> <li>• Missing a scheduled class</li> <li>• Out of bounds</li> <li>• Inappropriate use of Mobile Phones or electronic devices</li> </ul>	<p><b><u>Year Level Coordinator/Sub-School Manager</u></b></p> <ul style="list-style-type: none"> <li>• Phone call to parent</li> <li>• Daily or weekly contract</li> <li>• Verbal or written apology</li> <li>• Send home to change</li> <li>• Confiscation</li> <li>• Compass letter to parents</li> <li>• Removed from class.</li> <li>• Internal Suspension</li> </ul>
<b>LEVEL 1</b>	<ul style="list-style-type: none"> <li>• Disobeying staff request or instruction</li> <li>• Disrespectful behaviour, including teasing or name calling</li> <li>• Moderate swearing/inappropriate language</li> <li>• Careless behaviour</li> <li>• Late arrival to College or class</li> <li>• Distracting others</li> <li>• Disrupting teaching &amp; learning environment</li> </ul>	<p><b><u>Subject teacher/staff member</u></b></p> <ul style="list-style-type: none"> <li>• Verbal correction or reprimand</li> <li>• Move seat within classroom</li> <li>• Verbal or written apology</li> <li>• Supervised yard duty at recess or lunch</li> <li>• Recess or lunchtime detention (supervised by issuing teacher)</li> <li>• Confiscation</li> </ul>

	<ul style="list-style-type: none"> <li>• Talking in class</li> <li>• Wasting time during class</li> <li>• Not completing class work or homework</li> <li>• Spitting</li> <li>• Littering</li> <li>• Chewing gum</li> <li>• Uniform infringement at College</li> </ul>	<ul style="list-style-type: none"> <li>• Send out of class (remainder of school day)</li> <li>• Removal of privileges.</li> <li>• Compass will be used to track student welfare and behaviour issues.</li> </ul>
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### 3 EVALUATION

4.1 This policy will be reviewed every three years as part of the College's Policy review cycle.

*Approved by College Council on 20/08/2018*

Attachment One (as referred to in 3.2 of the Student Engagement Policy):

Level	Program, Camps, Excursions	Guest Speakers	Whole School Approaches
Prep – Year 4	<ul style="list-style-type: none"> <li>- School Nurse Screening</li> <li>- House Spirit Program</li> <li>- Bounce Back</li> <li>- Respectful Relationships</li> <li>- Learning to Learn</li> <li>- Visiting Dentist</li> <li>- Bike Education</li> <li>- Hoop time</li> <li>- Flagstaff Hill visit</li> <li>- Camp Kangarooobie ¾</li> <li>- 1/2 Sleepover</li> <li>- Ballarat Wildlife Park</li> <li>- Springers Gymnastic Centre</li> <li>- Werribee zoo</li> <li>- Quantum Victoria Science &amp; Maths Programs &amp; Education</li> </ul>	<ul style="list-style-type: none"> <li>- REACH</li> <li>- Terang Ambulance Service</li> <li>- Aspire</li> <li>- Road smart</li> <li>- Harm minimization Red Cross - 'Save A Mate'</li> <li>- Police – Cyber Bullying</li> <li>- Corangamite Shire Youth Worker</li> <li>- Brophy Family &amp; Youth Services</li> <li>- Mental health 'Talk Out Loud'</li> <li>- WestVic Workforce</li> <li>- PSD Support through WEDA.</li> <li>- Induction ceremony</li> <li>- Ambulance Victoria</li> <li>- Legal Aid Victoria</li> <li>- Positive Speaker's Bureau</li> <li>- CASA</li> <li>- Headspace</li> <li>- Sex, Young People and the Law</li> <li>- Deakin University - Engagement and Access</li> </ul>	<ul style="list-style-type: none"> <li>- Student Wellbeing Programs</li> <li>- Student Representative Council</li> <li>- School Captains</li> <li>- Health promotion Programs</li> <li>- School Garden</li> <li>- Lunchtime Activities <ul style="list-style-type: none"> <li>• Teachers vs Students</li> <li>• Sports Equipment</li> <li>• Library Activities</li> </ul> </li> <li>- Student Counselor</li> <li>- SSG's for students with disabilities.</li> <li>- Colac/Corangamite Social Workers</li> <li>- School Nurse</li> <li>- School Psychologist</li> <li>- MIPS</li> <li>- School assemblies</li> <li>- SSRC /JSC activities</li> <li>- Career Development Assemblies.</li> <li>- School Production</li> <li>- Drama club</li> <li>- Terang Art Show</li> <li>- Print-A-Car Challenge</li> <li>- Robotics</li> <li>- Energy Breakthrough</li> <li>- Theatre visits</li> <li>- Author visits</li> </ul>
Year 5&6	<ul style="list-style-type: none"> <li>- Health – Puberty &amp; Hygiene</li> <li>- Kitchen Garden Program</li> <li>- Debating Eisteddfod</li> <li>- Poetry Eisteddfod</li> <li>- Hoop time</li> <li>- Lifesaving day – Port Campbell</li> <li>- Respectful Relationships</li> <li>- Beechworth Camp</li> </ul>		
Year 7&8	<ul style="list-style-type: none"> <li>- Leadership programs</li> <li>- Deakin Engagement &amp; Access Program – Deakin University</li> <li>- Health – Sexual Education</li> <li>- Big Day Out</li> <li>- Cape Bridgewater Camp</li> <li>- Cows Create Careers</li> <li>- Tower Hill Excursion</li> <li>- End of year activities (Noorat Walk, Surfing, Adventure Park).</li> </ul>		
Year 9	<ul style="list-style-type: none"> <li>- Bricks</li> <li>- Alpine School</li> <li>- First Aid Certificate (St. Johns)</li> <li>- Snow Camp 9/10</li> <li>- Central Australia Camp 9/10</li> <li>- Try A Trade</li> </ul>		
Year 10	<ul style="list-style-type: none"> <li>- Urban Experience</li> <li>- Snow Camp 9/10</li> <li>- Central Australia Camp 9/10</li> <li>- Core of Life/ Safe Sex</li> <li>- Bricks - Personal development/Resilience</li> <li>- Year 10 Work Experience</li> <li>- Mock Job Interviews</li> <li>- VETis / ASBAs</li> <li>- Kwong Lee Dow Scholarship Course &amp; subject counselling</li> <li>- BEACON program – Deakin University</li> <li>- MITT (Multiple Industry Trade Taster)</li> </ul>		
Year 11	<ul style="list-style-type: none"> <li>- 11/12 Transition</li> <li>- Year 11 Work Experience</li> <li>- VETis / ASBAs</li> <li>- Une Soiree</li> <li>- Barwon Prison Visit</li> <li>- Course &amp; subject counselling</li> <li>- VCE/VCAL Induction program</li> <li>- BEACON program – Deakin University</li> </ul>		

	<ul style="list-style-type: none"> <li>- Study skills – work ready day</li> <li>-</li> </ul>		
Year 12	<ul style="list-style-type: none"> <li>- Year 12 Orientation (Stress management/team building)</li> <li>- Year 12 Induction Program</li> <li>- VETis / ASBAs</li> <li>- Victoria Police: Save a Mate</li> <li>- Exit Interviews</li> <li>- P.A.R.T.Y Program</li> <li>- Elevate Study Skills</li> <li>- SEAS</li> <li>- Melbourne Genetics Workshop</li> </ul>		