

# TERANG COLLEGE

# FUNDRAISING

## POLICY (Operations)

### 1. RATIONALE

- 1.1 Fundraising contributes to the College's ability to provide a diverse range of quality programs.
- 1.2 Fundraising is an important way for Terang College to raise money so it can deliver additional learning opportunities, provide extra programs for students, improve College amenities and assist charitable organisations.

### 2. AIMS

- 2.1 To raise sufficient funds to achieve the educational goals of the College.
- 2.2 To provide parents/carers and other members of our College community with an overview of Terang College's approach to fundraising.
- 2.3 To encourage all members of our College community to be involved in fundraising initiatives and the College to welcome all proposals for fundraising.

### 3. IMPLEMENTATION

- 3.1 Issues, actions and decisions relating to this policy will take into account Department of Education and Training policies, memos, guidelines and circulars and Ministerial Orders and Acts.
- 3.2 College Council may raise funds for school purposes by conducting local efforts or amusements.
- 3.3 All fundraising events:
  - 3.3.3 must have a specific purpose so contributors understand the purpose of the activity.
  - 3.3.2 must be approved by the Principal and College Council with a preference for this to occur at the start of the year where possible.
- 3.4 College Council has the potential to hire College facilities to outside bodies when the facilities are not required for school purposes and has the responsibility to establish the terms and conditions of use and provide insurance implications.
- 3.5 Any fundraising directly related to promotional space on fences, buildings or land is subject to College Council approval prior to entering into any agreements.
- 3.6 Appropriate sponsorships may be sought from industry and commerce providing they benefit the College, have educational value and do not involve associations with undesirable products or services.
- 3.7 All profits and losses associated with fundraising activities will be available to the wider community.
- 3.8 All transactions related to fundraising activities will be reported to College Council.
- 3.9 All financial transactions associated with fundraising activities, student enterprise and money raised for charitable organisations:
  - 3.9.1 must be recorded in the College's financial records.
  - 3.9.2 held on trust by the College Council for the general or particular purpose for which it was raised.

### 4. EVALUATION

- 4.1. This policy will be reviewed every three years.

*Approved by College Council 20/08/2018*