

TERANG COLLEGE

INCLEMENT WEATHER

POLICY (Students & Staff)

1. RATIONALE

- 1.1. Schools have a duty of care to staff and students at all times. This duty of care includes protection against inclement weather during times when students would normally be outside.

2. AIMS

- 2.1. To ensure the wellbeing of students and staff during times of inclement weather by consistently implementing a planned management strategy that will cater for all circumstances.

3. IMPLEMENTATION

- 3.1. Issues, actions and decisions relating to this policy will take into account Department of Education and Training policies, memos, guidelines and circulars and Ministerial Orders and Acts.
- 3.2. As part of the usual yard duty timetable process, an inclement weather timetable will be activated by the Principal, Daily organiser or senior staff member, when conditions outside are considered to be unsuitable for students and staff.
- 3.3. Inclement weather is generally defined as extreme heat, rain, lightning, or any other condition that is considered by the Principal, or his representative, to be unsuitable.
- 3.4. Where inclement weather is obvious prior to children being dismissed for recess or lunch break, an announcement will be made by the Operations Manager / a member of the Leadership Team advising class teachers to follow the inclement weather timetable until further notice.
- 3.5. In the case of inclement weather during a recess break, a yard duty teacher will inform the Operations Manager / a member of the Leadership Team of the possible need to activate the inclement weather timetable.
- 3.6. The Operations Manager / a member of the Leadership Team will assess the situation and make the decision to call the children inside, or alternatively, to seek adequate shelter, in which case the yard duty teachers will continue to supervise outside.
- 3.7. In the event of children being required to come inside the school buildings, yard duty teachers will supervise students in the following rooms and corridor:
 - 3.7.1. P-4 - normal home rooms and yard duty teachers to supervise.
 - 3.7.2. Year 5 & 6 - Middle Years area
 - 3.7.3. Year 7 & 8 - Middle Years area
 - 3.7.4. Year 9 & 10 - Room 7 or 9
 - 3.7.5. Year 11 - Room 11
 - 3.7.6. Year 12 - Year 12 Common Room
- 3.8. Expectations of students during the implementation of the inclement weather timetable will include:
 - 3.8.1. Students are not permitted to be in any other room other than their designated room.
 - 3.8.2. Each group is responsible for the care and cleanliness of their room during declared inclement weather time.
 - 3.8.3. Children will be expected to walk indoors at all times and undertake appropriate indoor activities
- 3.9. Scheduled sport, physical education or other outside activities will need to be rescheduled or alternatively organised during times of inclement weather.

4. EVALUATION

- 4.1. This policy will be reviewed as part of the College three-year review cycle.

Approved by College Council on 20/08/2018